

Georgina Public Library Board Policy Manual

Policy Title: Library Board Orientation

Intent:

The orientation of new members is necessary in order for there to be a common and shared understanding of the authority and role of the library board. This policy sets out the requirements for board orientation.

Regulations:

1. Board members shall be given a thorough orientation within two months of their appointment to the board.
2. The Chief Executive Officer (CEO) and the board chair shall be responsible for developing an agenda to provide an orientation which shall include, but not be limited to:
 - a) information on the library's vision, mission and values;
 - b) an overview of the Public Libraries Act, R.S.O. 1990, c. P44;
 - c) an overview of the board bylaws and governance policies;
 - d) a discussion on the role, structure, code of conduct and function of the board; and,
 - e) a tour of the library's branches and introductions to staff members and services.
3. Each board member will receive:
 - a) the current *Georgina Public Library Policy Manual* (linked to library website);
 - b) the library's current planning document;
 - c) a copy and overview of the current budget;
 - d) instructions for obtaining library membership;
 - e) a copy of the *Library Board Development Kit* (Southern Ontario Library Service); and,
 - f) a copy of *Cut to the Chase: Ontario Public Library Governance at a Glance*. (Ontario Library Boards' Association)

Attachments:

Library Board Development Kit (SOLS)
Cut to the Chase (OLBA)

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| POLICY HISTORY: | |
| Initial Draft | Nov 30, 2010 |
| Draft Presentation Review | |
| Board Presentation: | Dec 16, 2010 |
| Board Adoption: | Dec 16, 2010 |