

Policy Title: Code of Conduct

Intent

Georgina Public Library provides equitable access to a wide range of library services in welcoming surroundings. Rules are required to prevent disruptions to library services, ensure the safety and comfort of public and staff, and maintain the security of library property. Staff make every effort to apply these rules in a fair, dignified and positive manner.

Regulations

1. The following behaviors are prohibited:
2. Damage, misuse, or theft of library materials, equipment and/or property.
3. Interfering with the designated use of computers and networks.
4. Threatening, abusive or harassing language or behavior
5. Disruptive or intrusive behavior.
6. Requests for service based on prohibited grounds of discrimination under the Human Rights Code.
7. Children requiring supervision left unattended on library premises.
8. Public use of staff only authorized entrances, exits and work areas, without permission.
9. Taking library materials into washrooms
10. Posting notices, distributing circulars or petitions, soliciting or engaging in any commercial activity on Library property without prior written approval of the Library.
11. Photographing, filming or video recording on Library property without prior written approval of the Library.
12. Entry into the Library without shoes, shirts or other appropriate attire
13. Use of sports equipment
14. Animals, except in authorized programs or when needed to assist a person with a disability.
15. Refusal to open bags, books and/or papers for inspection if requested by staff.

Any violation of the Rules of Conduct may result in cost-recovery charges, suspension of library privileges, exclusion from the library and prosecution.

POLICY HISTORY:	
Initial Draft	November 22, 2006
Draft Presentation Review	April 16, 2007
Board Presentation:	April 19, 2007
Board Adoption:	April 19, 2007