

# Georgina Public Library Board Policy Manual

## Policy Title: Rates and Fees

### **Intent**

Georgina Public Library provides some services outside the core mission of loaning of materials, for the convenience of citizens of Georgina. In accordance with the Public Library Act, R.S.O.1990, c.P.44, s23, fees may be charged for these extension services. Fees are subject to change at any time at the discretion of the Library Board.

### **Regulations**

1. **Photocopying/printing** is available at .25/page or \$1/page for colour copies where available. Alternate arrangements may occasionally be made with organizations or other Town departments at the discretion of the Library Board.
2. **Audio Visual Equipment rentals:** a valid GPL card is required to rent equipment. See *Audio Visual Equipment Policy* for details on rates and responsibilities
3. **Fax service** (outgoing only) is available at \$1.00 per page. Patron is responsible for ensuring that fax is received at their destination.
4. **Lost/forgotten cards** are \$1.00 to replace
5. **Municipal/Regional services** available through the Library include: blue boxes ; garbage tags ; garage sale permits ; YRT tickets (rates set by YRT); park parking permits (free to residents). Rates are set by appropriate Town departments.
6. **Room rentals** are booked through the Town of Georgina Department of Recreation, Parks and Culture. Rates for the rental of library program /meeting rooms are set by the Georgina Public Library Board. Fees will be waived only with Library Board approval. Current rates are \$15/hour plus HST and insurance. See *Room Rental Policy* for more details.
7. **Used book sales:** branches provide a small ongoing used book sale of withdrawn or donated material to supplement the library budget. Costs generally range from .50 to \$2.00 per item.
8. **Non-residents** are charged an annual fee of \$30/person or \$50/family for a GPL membership
9. **Invigilating (proctoring) of exams** : a charge of \$50 per session will be charged.

POLICY HISTORY:	
Initial Draft	November 22,2006
Draft Presentation Review	June 28, 2007
Board Presentation:	August 16, 2007
Board Adoption:	April 14, 2011